

# Safety Regulations for Events

Augsburger Schwabenhallen Messe- and Veranstaltungsgesellschaft mbH

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## 1. Scope of application

These "Safety Regulations" of the Augsburger Schwabenhallen Messe- und Veranstaltungsgesellschaft mbH (hereinafter referred to as "ASMV") apply to the provision of event areas, rooms and halls in and on the grounds and premises of the Venue. They are based on the stipulations of the Bavarian Ordinance on the Construction and Operation of Places of Assembly (VStättV) and specify binding obligations under the law on places of assembly for the staging of events between ASMV and the organizer in accordance with the provision of Section 38 (5) VStättV. Service providers of the organizer shall be obliged to comply with the safety and fire protection requirements implemented by the organizer. Supplementary requirements for safety and fire protection for an event may be imposed by the building authorities, the fire protection service, the police and ASMV if special risks to persons and property arise from the type or scope of the planned event.

## 2. Notification and authorization requirements

### 2.1. Notification obligations prior to the event

The organizer shall notify ASMV in writing of all organizational and technical details, the start of the event, the admission times, the end of the event, the layout of the hall(s), rooms and areas no later than 6 weeks before the event and shall coordinate these with ASMV. To collect this data, ASMV reserves the right to issue the organizer with an (electronic) data mask for the exclusive use of this event and in which all necessary event data are to be entered. ASMV reserves the right to disclose this data to the authorities and agencies involved with the event (office of public order, police, fire brigade, building regulations office, ambulance/rescue service and private security service). The data requested by the organizer shall include in particular:

- the name and personal contact details of the organizer's decision-making representative who will be present during the event
- whether the organizer will bring "persons responsible for event technology" to supervise the construction and dismantling of the stand and the event
- the size and layout of any scenic areas/stages/tribune seating, catwalks, prosceniums, podiums and comparable structures to be built
- the anticipated number of visitors and the expected audience profile
- whether bag and entry checks are planned
- whether stage, studio, lighting or other technical equipment will be installed
- whether there will be any movements or modifications of technical equipment during the event
- whether mechanical movements or artistic performances will take place in or above the auditorium
- whether flammable acts/ pyrotechnic effects, the operation of laser equipment or fog systems are planned (additional approval requirements must be observed).
- whether any decorative items, fittings, props, etc. will be installed (fire protection classes must be proved in accordance with VStättV).
- whether the organizer wishes to carry out a "technical rehearsal" before the event.

Based on the information provided by the organizer, a safety assessment will be carried out by ASMV prior to the event, based on which ASMV can plan the necessary safety measures and, in particular, the necessity and number of qualified event staff and external emergency services (fire brigade, medical services, security and public order service personnel, etc.) (see §§ 40 to 43 VStättV). Should the organizer provide late, no or incomplete information, ASMV may assume a higher risk at the event. Any additional costs incurred as a result

(e.g. personnel costs for an increased number of security staff) shall be borne by the organizer. Incorrect information may lead to the restriction, cancellation or termination of the event.

## **2.2. Fire alarm system**

An automated fire alarm system is installed in the Venue. Smoke, fire, heat, special dust formation, fog machines, etc. must be notified by the organizer in good time so that the equipment can be adjusted accordingly. Should a false alarm occur due to the organizer's failure to notify the relevant conditions, any costs arising from such failure shall be borne by the organizer.

## **2.3. Technical rehearsals**

When using performance areas that occupy more than 200 m<sup>2</sup> and for guest performance events with their own set layout, a non-public technical rehearsal with full set must always be carried out before the first event, unless this is not necessary due to the nature of the event or the extent of the set (if this causes no objections). Based on the information in no. 2.1 above (in consultation with the building control authority) ASMV shall decide whether the rehearsal is not necessary. If this is not the case, the organizer must coordinate the anticipated time of the technical rehearsal with ASMV as early as possible.

## **2.4. Approvals and inspections**

Event rooms and areas shall be made available on the basis of officially approved escape route and seating plans with a specified maximum visitor capacity. Changes in the type of use and deviations from the existing, approved escape route and seating plans, e.g. if the seating layout or emergency exit route is changed, and the erection of marquees, podiums, tribune seating, special constructions, mobile structures, require the written consent of ASMV. Such measures generally require building permission and must be approved by the building authorities and the fire department. In particular, the organizer must notify the competent authority of his event in accordance with art. 19 para 1 of the State Criminal and Ordinance Act (LStVG).

## **2.5. Costs of official approvals and inspections**

The organizer may be required to submit documents, plans, certificates, test certificates, expert reports and construction and fire safety inspections for the above projects and for all projects described below in the Safety Regulations as requiring notification or approval. ASMV shall assist the organizer in implementing official approval procedures. The duration and costs of the approval procedure, including the risk of the approval status, shall be borne in full by the organizer. The costs for official inspections shall also be borne by the organizer.

## **3. Responsible persons, external services, house rules**

### **3.1. Responsibility of the organizer**

The organizer is responsible for the event program and the safe, smooth running of the event. The organizer shall ensure compliance with the maximum permissible visitor capacity in the event rooms and event spaces made available to the organizer. Overcapacity is strictly prohibited. The organizer shall be responsible for the safety of the decorative items, equipment, props, structures and installations, suspension systems, cables and stage, studio and lighting equipment brought into the venue by him or by third parties for the duration of the use of the Venue. The organizer shall comply with the requirements of these Safety Regulations and the operating regulations of VStättV and the German Social Accident Insurance (DGUV), in particular DGUV-V 17/18 "Event and Production Venues for Scenic Performances" with respect to all the items and materials

introduced or installed. The organizer is also responsible for observing any other laws and regulations applicable to the event, in particular the Youth Protection Act, the Sunday and Public Holiday Act, the Working Hours Act (AZG), the Occupational Health and Safety Act, the Act on the Protection of Health from the Hazards of Passive Smoking (GSG), the Trade Regulation Act and the provisions of emission control and waste disposal legislation.

The organizer shall observe the safety concept created for the event and shall implement it in coordination with ASMV. Insofar as it is necessary for the respective event, ASMV shall issue the safety concept documents (pocket maps for emergencies, etc.) to the organizer which are stipulated by ASMV for exclusive use for the organizer's event. ASMV is entitled to require the organizer to draw up and implement an event-specific safety concept for events with special risks.

### **3.2. Decision-making representative of the organizer**

The organizer must appoint a representative for ASMV who is authorized to make decisions (see No. 2.1) and who is present for the entire duration of the event. At the request of ASMV, the representative authorized to make decisions must participate in a joint inspection of the Venue to familiarize themselves with the event rooms, including the emergency exits and rescue routes. At the request of ASMV, the representative authorized to make decisions must also participate in a coordination meeting / briefing on the Safety Regulations to be observed prior to the event. The organizer's decision-making representative shall ensure the orderly and safe conduct of the event. The representative is under an obligation to be present during the event, must be contactable at all times and, if necessary, shall coordinate any decisions that must be made to ensure the safety of the visitors with the contact person designated by ASMV, the authorities and external auxiliary forces (fire brigade, police, building regulations office, office of public order, medical services, etc.). The representative shall stop the event if this is necessary owing to specific dangerous situations which could threaten the physical wellbeing of persons.

### **3.3. Event manager**

The role of the event manager in accordance with § 38 paras 2 and 5 VStättV is essentially assumed by ASMV for the duration of the event. ASMV reserves the right to demand that the organizer's representative with decision-making authority assume the role of event manager for the duration of the event. In this case, the organizer's event manager will be assisted by an expert and decision-making person appointed by ASMV. ASMV reserves the right to charge the costs arising from ASMV's duties as the event manager to the organizer.

### **3.4. ASMV technical staff, event technology managers, event technology specialists**

All the technical installations in the Venue may only be operated by ASMV's technical staff. The organizer must ensure that the technical installations and equipment introduced by the organizer are operated by qualified personnel stipulated in §§ 39, 40 VStättV. The organizer must notify ASMV of the required qualified personnel no later than four weeks before the event. Insofar as the organizer's technical facilities are simple in type and scope, ASMV may assume the management and supervision of the assembly, dismantling and operation of such in accordance with § 40 para 2 to 4 VStättV and the costs of such shall be borne by the organizer. In this case, and at the request of ASMV, the organizer shall name the employees who will be responsible for the on-site management and coordination of the work in terms of occupational health and safety during construction and dismantling.

### **3.5. Responsibility of ASMV**

ASMV and the persons appointed by ASMV are entitled and obliged to carry out random checks to ensure that the organizer complies with the operating regulations of VStättV and these Safety Regulations. To this end, they must be granted access to the event rooms and areas at all times.

### **3.6. Admission, security and public order service personnel, tour security**

The security and public order service personnel are responsible for the duties specified in VStättV. The service is ordered by ASMV via an external service partner approved by ASMV and charged to the organizer. The number of public order service personnel required is determined by, among others, the type of event, the number of attendees, potential event risks, external threat hazards and any additional requirements specified by the authorities. ASMV therefore regularly communicates the exact number of admission and public order service personnel required only shortly before the respective event based on the security assessment carried out for the event. As far as possible, the organizer will be informed of the anticipated number of security staff or stewards required upon request, even after the contract is concluded.

Insofar as the organizer employs its own "tour security" as personal protection for artists, etc., ASMV shall remain authorized to issue instructions in accordance with the provisions of no. 3.8.

### **3.7. Fire brigade (fire safety guard) and medical services**

These services will be notified by ASMV prior to the event based on the security assessment carried out for the event. The scope of these services (number of persons required) depends on the type of event, the number of visitors, the event-specific safety regulations and the official stipulations in each individual case. The organizer shall bear the costs incurred for such services.

### **3.8. Implementation of the house rules**

In addition to ASMV, the Organizer shall exercise domiciliary rights vis-à-vis the event visitors and authorized third parties within the rooms and areas made available to it on the basis of these Safety Regulations and the applicable house and usage regulations. ASMV shall continue to exercise its house rules with respect to the organizer and, in addition to the organizer, with respect to visitors and third parties for the duration of the provision of the event rooms and event areas. The assigned public order service personnel shall assist in the enforcement of the house rules.

Violations of the house and usage regulations, these Safety Regulations, any mandatory regulations relating to the event or official orders must be immediately remedied by the organizer. ASMV reserves the right to take substitute measures and to charge the costs of such measures to the organizer should the organizer fail to take action immediately after prior request. If substitute measures are not possible or unreasonable, if the organizer refuses to carry out the substitute measures or refuses to bear the costs, as a last resort ASMV may request the organizer to vacate and surrender the event sections provided. If the organizer fails to comply with a corresponding request, ASMV shall be entitled to stop the event and to evacuate the event room or area at the expense and risk of the organizer.

## **4. Safety and fire protection operating regulations**

### **4.1. Traffic regulations, escape routes, safety equipment**

#### **4.1.1. Driving on the trade fair grounds**

The German Road Traffic Act (StVO) shall apply on the entire trade fair grounds of the Venue. Walking speed must be maintained throughout the premises. Driving with vehicles of any kind is at your own risk. ASMV reserves the right to inspect the interiors of motor vehicles and containers carried by persons entering or leaving the premises. The trade fair grounds may be temporarily closed to motor vehicle traffic, depending on the process of the construction and dismantling activities, due to other events taking place at the same time.

#### **4.1.2. Access to the fairgrounds**

The organizer undertakes to coordinate access to the Messe Augsburg trade fair grounds (in particular for deliveries during construction and dismantling) with ASMV at least six weeks before the event.

The organizer shall, insofar as this is necessary to implement the regulation regarding access, ensure compliance with the access regulation for the entire period of use by security personnel (gatekeepers) at the gate who will be hired by ASMV and charged to the organizer.

The costs for the implementation of the access regulation shall be borne by the organizer.

#### **4.1.3. Forklifts and pallet trucks**

The organizer and companies commissioned by the organizer are only permitted to drive into the foyer and hall areas with motor-driven aids such as forklift trucks with the approval of ASMV. Exceptions require the prior approval of ASMV. The transport of loads by the organizer with hand-operated aids (e.g. lift trucks) is permitted. The organizer or the companies commissioned by the organizer must ensure they are informed regarding the permissible floor loading capacity and floor condition before transporting loads in the Venue.

#### **4.1.4. Fire brigade access zones**

The access routes and access zones for the fire brigade marked with no-stopping signs must be kept clear at all times. Vehicles and objects parked on escape routes, installation areas and safety areas may be removed at any time at the owner's expense and risk.

#### **4.1.5. Emergency exits, escape hatch ladders, corridors, hallways**

These escape routes must be kept clear at all times. Doors along escape routes must be opened easily from the inside to their full width. Escape routes, exit doors, escape hatches and the markings for such may not be obstructed, covered or otherwise obscured. Corridors and hallways may not be obstructed at any time during the event by objects that have been placed there or which protrude into them. Corridors and hallways serve as escape routes in the event of danger. Fire and smoke protection doors must not be kept open by wedges or other objects.

#### **4.1.6. Safety equipment**

Fire alarms, hydrants, fire extinguishers and control systems, smoke dampers, smoke extraction system release points, smoke detectors, telephones, heating and ventilating system supply and exhaust openings, smoke extraction systems, the respective signs and green emergency exit signs shall be accessible and visible at all times; shall not be obstructed, covered or otherwise obscured.

## **4.2. Installations and structures for events**

### **4.2.1. Technical facilities at ASMV**

All existing, permanently installed technical building services equipment in the Schwabenhalle may, as a matter of principle, only be operated by ASMV staff or by service companies contractually approved by ASMV. This also applies to all connections to be made to the supply networks (e.g. electricity, water, telecommunications) of ASMV. Unless otherwise agreed, the organizer has no right to demand that ASMV remove its own installed technical equipment from the event rooms.

### **4.2.2. Supply**

The organizer shall obtain electricity, water, waste water and gas services exclusively through the connections of ASMV. Likewise, the organizer shall require the exhibitors to be under the same obligation. Exceptions to these obligations to which the organizer is subject require the express written consent of ASMV.

The organizer shall incur any costs for connection works carried out by a contractor approved by ASMV. The organizer shall require the various exhibitors to observe this regulation.

### **4.2.3. Technical equipment of the organizer**

The technical equipment installed by the organizer or the companies commissioned by the organizer must comply with the generally recognized rules of technology, in particular the requirements of the accident prevention regulations DGUV-V 17 and DGUV-V 3 with respect to safety and functionality. Electrical (switchgear) installations must not be accessible to visitors and must be adequately secured.

### **4.2.4. Installations and structures, performance areas, special structures**

All installations and structures in the Venue, the construction of flying structures on the trade fair grounds of the Venue are subject to notification and, if necessary, approval. The organizer is responsible for the safety of all areas used by him, including installations and structures. The effective use of fire protection equipment (e.g. automated fire extinguishing systems, smoke barriers) must not be impaired by installations and structures. Installations and structures must be designed in such a way that the stability of such cannot be impaired by dynamic vibrations. The substructure of the floors of podiums, performance areas and tribune seating must be made of non-combustible building materials. Highly flammable materials that form burning droplets or toxic gases must not be used under any circumstances. DIN 4102 and EN 13501-1 (fire behavior of building materials and elements) must be observed. The presentation of an official test certificate on the building material class and the required properties of the material may be required.

To avoid compromising sprinkler protection systems, all the stands in all ASMV halls and foyers must be open at the top. Exceptions may only be approved in the following cases:

- Stand canopies and stand covers of any kind, regardless of size, are only permitted if approved by ASMV. Exhibitors must register stand canopies in advance with the organizer, who will present them to ASMV for approval in a form that ASMV can also submit for official approval no later than 14 days prior to the start of the event.
- Approval may only be granted for textile stand coverings made of VdS-tested, sprinkler-compatible, wide-meshed and flame-retardant (B1 pursuant to DIN 4102 or DIN EN 13501-1) mesh materials or fabrics with integrated woven fusible threads or predetermined breaking threads. The respective approval and

certificates for the materials used for the stand canopy must be available on the stand and readily available for inspection, otherwise the organizer and ASMV may instruct the exhibitor to dismantle it.

- In the case of fixed stand coverings, the stands, decoration and accessories must be made entirely in B1 materials (pursuant to DIN 4102 or DIN EN 13501-1). When planning the event, the organizer must ensure the following:
- The safety distance between stands with fixed stand canopies must be a minimum of 3 meters on all sides. One battery-operated and VdS-approved smoke detector must be installed under the covering for every 8 m<sup>2</sup> or part thereof. Night security staff commissioned by the organizer must be provided in each hall in which a stand with a covering larger than 8 m<sup>2</sup> is installed to ensure the fire brigade is alerted of any incident. For fixed stand coverings larger than 30 m<sup>2</sup>, the covered area shall be equipped with a sprinkler system. The order for the installation of a sprinkler system must be placed via with the company GLORIA, Norbert Wilhelm, Flotowstrasse 15, 86368 Gersthofen, Tel. 0821-703030, via ASMV.
- Stand coverings cannot be implemented during concerts, conferences and events with high attendance.

#### **4.2.5. Suspension systems**

Suspension systems on ceilings and in the supporting structure may only be installed by qualified personnel. The organizer must notify and coordinate any necessary suspension systems with ASMV prior to the event. Suspension systems must be installed in accordance with the generally recognized rules of technology. The specified loading capacity restrictions must be observed. In cases of doubt, a static assessment of the suspension systems will be commissioned and charged to the organizer.

#### **4.2.6. Carpets, floor covering**

Carpets or other floor coverings shall be installed such that they do not create a slip, trip or fall hazard for persons. Carpets and other floor coverings shall be installed in such a way that they cannot cause accidents. Only adhesive tape that can be removed without leaving any residue may be used for fixing. Self-adhesive carpet tiles are not permitted. All materials used must be removed without leaving residues. The same applies to substances such as oils, greases, paints and similar substances.

#### **4.2.7. Breakwaters**

If public seating is arranged in front of performance areas at concert events, the seats must be separated from the performance area by a barrier in such a way that there is an aisle at least 2 m wide between the performance area and the barrier for the public order and emergency services.

Barriers (breakwaters) for events with performance areas and fewer than 5,000 standing places, must be installed if this is required by the type of event, in particular owing to the anticipated audience profile. The decision regarding this aspect is made by ASMV based on a safety assessment, unless an official order is issued. The costs for the provision, construction and dismantling of breakwaters and potential applications for exemption to the authorities shall be borne by the organizer.

#### **4.2.8. Glass**

Only safety glass may be used for constructions made of glass. Edges of glass panes must be processed or protected in such a way that there is no risk of injury. All-glass components must be marked at eye level (160 cm). For constructions made of glass, the requirements pursuant to "Technical Rules for the Use of Accident-Proof Glazing (TRAV)" must be observed.



#### **4.2.9. Bolts, holes, nails**

The insertion of bolts and fixings, the insertion of nails and the hammering and drilling of holes is prohibited. The shooting of bolts is prohibited. The ASMV will decide in exceptional cases.

### **4.3. Decorative items, equipment, props**

#### **4.3.1. Decorative items**

Materials, decorative items and drapes/curtains used to dress the set for the event must be made of at least flame-retardant material (B1 pursuant to DIN 4102 or a minimum class C pursuant to EN 13501-1). Decorative items in essential corridors, hallways and stairwells (escape routes) must be made of non-combustible materials (A pursuant to DIN 4102 or A1 pursuant to DIN EN 13501-1). Materials that are used repeatedly shall be re-tested for high flammability and re-impregnated if necessary. ASMV may require the submission of an official test certificate on the required properties of the material.

All materials installed must be far enough away from ignition sources, spotlights and heat sources such that they cannot be set on fire by such sources. Decorative items must be applied directly to walls, ceilings or equipment. Decorative items suspended in the room or area (freely) are only permitted if they are at least 2.50 m from the floor and the effect of the automated fire extinguishing equipment is not impaired. Decorative items made of natural plant arrangements may only be located in the rooms and areas if they are fresh. Bamboo, reeds, hay, straw, bark mulch, peat, (fir) trees without root balls or similar materials do not meet the above requirements. ASMV will decide on exceptions in consultation with the competent authority.

#### **4.3.2. Equipment**

Equipment that is part of stage and set elements, e.g. wall, floor and ceiling elements, must be made of flame-retardant materials as a minimum requirement. The corresponding certificates demonstrating the flame-retardant properties of items must be presented at the request of ASMV.

#### **4.3.3. Props**

Props are used to furnish of stages and sets. This includes in particular furniture, lighting, pictures and tableware. They must be made of regular flame-protection grade material as a minimum requirement.

### **4.4. Special fire protection and safety regulations**

#### **4.4.1. Naked flames, combustible liquids, gases, pyrotechnics**

The use of naked flame, combustible liquids, gases, pyrotechnic objects, explosive and other highly flammable substances is prohibited. The prohibition does not apply if the use is justified by the nature of the event and the organizer has coordinated the necessary fire protection measures in individual cases with ASMV and the responsible authorities. The use of pyrotechnic objects must be approved by the authorities and supervised by a person who is appropriately qualified under explosives legislation. Proof of the holder of the permit and the certificate of competence must be presented. The organizer is responsible for obtaining the permit. The costs incurred for official permits and securing the event when using pyrotechnic objects shall also be borne by the organizer.

#### **4.4.2. Candles, kitchen and warming equipment**

The use of candles and similar light sources as table decorations and the use of naked flame in designated kitchen facilities to prepare food is permitted only with the approval of ASMV ("contained candlelight").

#### **4.4.3. Combustible packaging materials**

Combustible packaging materials must be immediately removed from the Venue by the organizer. Under no circumstances may packaging materials, waste or residual materials be stored under or on stages, tribune seating or podiums.

#### **4.4.4. Vehicles**

Vehicles brought into the trade fair grounds of the Venue must be approved in writing by ASMV at all times. Depending on the age of the vehicle, the event and the installation site, safety measures must be carried out including ensuring fuel tanks are inert, disconnecting batteries, and/or posting security personnel may be required.

Motor vehicles with internal combustion engines may only be filled with small quantities of fuel in the halls. For passenger cars max. 5 liters of fuel, gas-powered passenger cars max. 7.5 kg of gas. Motorcycles max. 1 liter of fuel. The fuel tank must be locked. The battery must be disconnected. Approval may be granted in exceptional cases if the exhibitor requires a battery to be connected for demonstration purposes.

#### **4.4.5. Fire, welding, abrasive cutting, hot work**

All types of "work that involves fire and hot temperatures" are prohibited in the Venue. Exceptions are only permitted with the prior written approval of ASMV.

#### **4.4.6. Electric cables**

Electrical cables must be laid in such a way that dangerous heating cannot occur (unwound, distributed over a large area and sufficiently ventilated). Possible tripping hazards arising from cables, hoses or ramps must be clearly and highly visibly marked.

#### **4.4.7. Use of balloons, drones and remotely piloted flying objects**

Organizers must apply to use of balloons filled with safety gas and other flying objects, including drones, in the Venue and in the outdoor exhibition grounds in advance and such use must be approved by ASMV. The use of flying objects and drones is strictly prohibited while visitors are present in the Venue and in the outdoor exhibition grounds. The operation of such flying objects must not obstruct or damage safety equipment at any time.

### **4.5. Occupational health and safety, environmental protection**

#### **4.5.1. Occupational health and safety**

All construction and dismantling work must be carried out in compliance with the applicable occupational health and safety regulations and accident prevention regulations, in particular DGUV-V 1 "Prevention", DGUV-V3 and DGUV-V17/18 and the DGUV stipulations "Safety at Events and Productions". The organizer and the companies commissioned by him are themselves responsible for observing the accident prevention regulations and occupational safety regulations. The organizer and the companies commissioned by the organizer must ensure in particular that their construction and dismantling work does not endanger other persons present in and on the trade fair grounds of the Venue. Hazardous areas and protection measures (prohibitions and instructions) must be marked in accordance with ASR A1.3 "Safety and health protection marking" - only briefly if necessary. To the extent necessary, the organizer shall ensure the appropriate

collaboration such that the work is efficiently coordinated. If this is not possible, the organizer must temporarily stop the works and report to ASMV.

#### **4.5.2. Volume, hearing protection**

Organizers of musical performances where high sound pressure levels (volume) are anticipated, shall check whether and which safety measures are necessary to prevent damage to the audience. Organizers must restrict the volume to an appropriate level to ensure that visitors and third parties are not harmed or damaged during the event (including the risk of hearing loss) As a generally recognized rule of technology, DIN 15 905 "Event technology -sound technology" contains Part 5: "Measures to avoid endangering the audience's hearing through high noise emissions from electro-acoustic sound reinforcement technology". It must be observed by the organizer. The organizer must also provide a sufficient number of hearing protection devices (e.g. earplugs) free of charge and make them available to visitors on request if the organizer should some risk remain that visitors could be harmed by excessive sound pressure levels. This must be clearly indicated in the entrance section of the Venue.

#### **4.5.3. Noise protection for local residents**

The event must not cause any unacceptable noise nuisance for residents in the vicinity of the Venue. In the case of music events and events that generate noise in a particular way, with particular noise generation, immission protection measurements must be carried out during the event and charged to the organizer where such measurements are stipulated by the competent authorities. Loading and unloading of vehicles in the delivery section of the Venue may only be carried out between 10:00 pm and 6:00 am when the roller shutter door is closed. The event may be restricted or canceled if the permissible immission protection values are exceeded.

#### **4.5.4. Laser systems**

The operation of laser systems is subject to notification and must be coordinated with ASMV. When operating laser systems, the requirements of the Occupational Health and Safety Ordinance on Artificial Optical Radiation (OStrV), EU Directive 2006/25/EC, DIN EN 60825-1, DIN EN 12254 and, in the case of show lasers, the requirements of DIN 56912 and DGUV Information 203-036 "Laser Equipment for Show and Projection Purposes" must be observed. Class 3R, 3B and 4 laser systems must be notified to the competent supervisory authority prior to operation and, upon request, shall be inspected by a publicly appointed and sworn expert to guarantee their safety and harmlessness, with the cost of such charged to the organizer. The inspection certificate must be submitted to ASMV before the event. The notification must be accompanied by the written appointment of a laser safety officer present at the Venue.

#### **4.5.5. Use of radioactive substances**

Notification is mandatory if radioactive substances are used. In addition to the formula, the notification must also indicate the form, activity and number of emitters and the classification within the framework of § 11 of the Radiation Protection Ordinance (below the exemption limit, group I, II or III). Approval certificates from the competent authority for use, storage and transport must be available.

#### **4.5.6. Smoking ban**

Smoking is essentially prohibited in the Venue; the organizer must ensure that the smoking ban is enforced during the construction, dismantling and execution of the event. The smoking ban also includes the use of e-cigarettes.

#### **4.5.7. Intermediate and final cleaning**

Intermediate cleaning and final cleaning as agreed or necessary will be carried out by service providers of ASMV. The organizer shall also ensure that the exhibitors or other participants involved in the organizer's event shall commission cleaning services exclusively via ASMV from ASMV service providers. The costs of intermediate and final cleaning shall be borne by the organizer.

#### **4.5.8. Waste disposal**

Waste generated during the construction, dismantling and during the event must be avoided as far as possible in accordance with the principles of the Closed Substance Cycle and Waste Management Act (KrW-/AbfG). Unavoidable waste must be disposed of in an environmentally correct manner (recycling before disposal). The organizer is under an obligation to contribute effectively to this.

The organizer must ensure that all the materials (ornamentation, packaging, decorative items, etc.) and installations and structures introduced onto the trade fair grounds and into the Venue by the organizer or the organizer's contractors must be completely removed at the end of the event. Only substances and materials that cannot be reused (and therefore become waste) must be disposed of through ASMV disposal system for a fee. If hazardous waste (waste requiring monitoring) is produced, ASMV must be informed immediately and separate disposal of waste must be arranged via approved ASMV service partners.

#### **4.5.9. Waste water**

Disposal of solid or liquid waste through the waste water system (toilets, sewer inlets, etc.) is strictly prohibited. If mobile catering is provided, ensure that any fats and oils are collected and disposed of separately. Cleaning work must always be carried out with biodegradable products.

#### **4.5.10. Environmental damage**

Environmental damage/contamination in and on the trade fair grounds of the Venue (e.g. due to leaking gasoline, oil, hazardous substances, etc.) must be reported to ASMV immediately.